

**SHANGRI-LA HOMEOWNERS ASSOCIATION**  
**ANNUAL MEETING MINUTES**  
**April 29, 2024**

**BUDGET MEETING**

**Call to Order:** The meeting was called to order by Deen Poe at 10:00 am.

**Certify Quorum of the Board and Membership:** Deen Poe stated that we have more than a quorum for the meeting. Keith Phillips with Ameritech confirmed that we need 44 proxies or members present for a quorum, and we have 55.

**Board Approval of 2024/2025 Annual Budget:** Motion was made by Deen to approve the 2024/2025 Annual Budget. Calvin Coolidge seconded. Motion approved.

Deen said that he and Calvin were proactive and went out to get proxies before the meeting. He says the proxy sheet is confusing and before the next annual meeting we will try to make it more self explanatory.

**Vote to Waive Financial Reporting:** Keith advised 44 voted to waive and 11 voted not to waive. Financial reporting was waived.

**Adjournment:** The Budget Meeting was adjourned at 10:03 a.m.

**ANNUAL MEETING**

**Call to Order:** Deen called the annual meeting to order at 10:03 am.

**Appoint Chairperson to the Meeting:** Deen appointed Arnie Holder of Ameritech.

**Proof of Notice of Meeting:** Arnie advised that the proof of notice of the meeting was posted on April 5.

**Certifying of Proxies and Establish Quorum:** The proxies were certified and a quorum was established. Keith of Ameritech advised that 44 proxies, or attendees were required, and we have 55.

**Read or Waive Minutes of Last Members' Meeting:** Deen made a motion to waive the reading of the minutes of the last members' meeting. Motion was seconded by Kevin Bowman and approved.

**Election of New Directors:** There were three openings. Calvin Coolidge and Mary Parker were appointed by proclamation.

**Unfinished Business:** None

**New Business:**

- Open forum – Arnie asked if there were any questions from the membership, and there were none.
- Seating of New Board – Calvin Coolidge and Mary Parker were welcomed to the Board.

**Adjournment:** The meeting was adjourned by 10:06 am.

## **BOARD OF DIRECTORS ORGANATIONAL MEETING**

**Call to Order:** The meeting was called to order at 10:07 a.m. by Deen.

**Appoint Officer Positons:** The officers will remain the same:

Deen Poe – President  
Kevin Bowman – Vice President  
Calvin Coolidge – Treasurer  
Sandra York – Secretary  
Jerry Brown – Director  
Mary Parker – Director

Joan MacNeill asked what the duties were of each officer and if the non-officers help make decisions. Deen advised that we need a quorum of at least four to make a decision. Keith with Ameritech advised that the President is the contact with Ameritech and runs the meetings. If there is a decision to be made, then a quorum is required. Since we have seven board members, we need four to have a quorum. The Vice President runs the meetings if the President is absent. The Secretary takes the minutes and runs the meeting if the President and Vice President are not present. The Treasurer reviews the financials by the 10<sup>th</sup> of each month. Everyone on the board works together and has titles and roles. If Arnie sends out something to the board, he gets direction from the President but the President gets input from the other members of the board. If there is anything that affects the association, we have an official vote on it at a meeting. An email is sent to the board members to get their input, and then there is a vote at the meeting. Each director's vote has equal weight on the board. The President can be the tie breaker.

**Adjournment:** The meeting was adjourned at 10:10 am.

## **MEETING TO APPOINT ADDITIONAL BOARD MEMBER**

**Call to Order:** Deen called the meeting to order at 10:11 am.

**Appoint Member to Board of Directors:** There were three openings for the board. Two were filled by Calvin Coolidge and Mary Parker. Susan Cowan had desired to run but was late in getting in her intent. The board is allowed to appoint a board member.

Deen made a motion to appoint Susan Cowan to the board; motion was seconded by Calvin and approved. Deen welcomed Susan to the board.

**Adjournment:** The meeting was adjourned at 10:12.